

**ARKANSAS PROPANE GAS ASSOCIATION, INC.  
MEMORIAL SCHOLARSHIP**

**Section 1: PREAMBLE**

The Arkansas Propane Gas Association, Inc., by and through its Board of Directors, does on this day, adopt the following rules and regulations by which said association shall make scholarship awards to deserving persons. This scholarship fund shall honor those persons, both living and deceased, who, in their lifetime, have made a difference and honorably contributed to the furtherance of the propane industry in Arkansas and it is in their memory that this gift of education will be made.

**Section 2: ELIGIBILITY**

Awards for scholarship funds shall be limited to those persons currently working in and/or owners of businesses in the propane industry and to current employees, spouses of such employees and children of such employees, of said businesses who have been so employed for no less than one year immediately prior to application hereof and whose business is a member in good standing in the Arkansas Propane Gas Association, Inc., either dealer or associate.

Such scholarship shall be awarded to an eligible person planning to enroll in college for the next semester or to a current college student enrolled in an undergraduate or graduate program at a recognized college institution. This scholarship shall be used by the student for tuition costs, purchase of books required for the course of study or for room and board expenses and for no other purposes.

The recipient may also be the holder of other scholarship awards without forfeiture of this scholarship.

In order to be eligible, the applicant must meet the following requirements in addition to any other requirement set at any time by the selection committee and/or as set out herein:

The Applicant:

- a. Must be a current high school senior, a high school graduate or the holder of a GED degree upon the awarding of the scholarship and planning to attend, having applied for admission to a recognized college institution in a course of study leading to a degree.
- b. Must have maintained a minimum grade average of no less than "B" on a 4.0 system of calculation throughout high school and/or all college courses completed.
- c. Must have participated in extracurricular activities during high school and/or college study in school activities or in the community in general.

- d. Must be of good moral character in the sole judgment of the selection committee.
- e. Must exhibit all the characteristics that in the sole judgment of the selection committee identify a person deserving of a scholarship award in the name of the Arkansas Propane Gas Association, Inc.

### **Section 3: APPLICATION**

Instructions for applying for scholarships are available from the Association office and will be furnished upon request. Actual applications shall be complete and in a format as called for in the instructions and must be either mailed or faxed to the Association by May 1 or each year or they shall be considered late and ineligible for an award. If applications are not complete upon receipt by the Association they shall not be eligible for consideration for an award. Applications shall be kept by the Association or returned upon request by the applicant. Applications shall not be secret or contain a covenant of confidentiality but shall not be open for general inspection. Only those applications deemed complete and timely filed with the Association shall be distributed to the members of the selection committee at their individual regular and current office address for their review and consideration. There is no guarantee that an award will be made to any person if in the sole judgment of the selection committee, no person is deserving of an award.

### **Section 4: SELECTION COMMITTEE**

The selection committee shall be made up of the persons holding the following offices in the Arkansas Propane Gas Association, Inc.

- a. Current Executive Director of the Association
- b. Current President of the Association
- c. Current NPGA State Director
- d. Current Education Committee Chairperson
- e. Current Supplier (Associate Member) Representative

No member of the selection committee shall vote upon or discuss the application of an applicant related to him or her. Such member shall abstain from any discussion regarding such applicant and the remaining members of the selection committee shall consider such application.

The selection committee shall meet at their discretion to consider such applications and shall render their decision only upon the awarding of a scholarship or upon an announcement that no scholarship will be awarded.

### **Section 5: AWARDING THE SCHOLARSHIP**

The scholarship(s) shall be awarded in an amount determined by the selection committee and shall be paid directly to the applicant upon the presentation to the committee of a copy of the letter of acceptance of the applicant/student by the college and in the course of studies referred to in the application. Awards given by the selection committee to a student who does not pursue such a course of study and/or does not attend such college as set out in his or her application

shall be deemed forfeited and such funds must be returned immediately to the selection committee.

## **Section 6: THE SCHOLARSHIP FUND**

Money collected for such scholarship funds shall be held by the Association and an accounting of such funds made no less than quarter annually to the board of directors of the Association and to the selection committee. The Association may hold any fund raising activity and may accept any donation made to the scholarship fund and shall accumulate such funds raised or donated strictly for the scholarship awards only. Any funds left over and not used in any year shall be held for the next year.

## **Section 7: INSTRUCTIONS FOR APPLICATION**

1. All applications must be typed or printed and must be completed by and signed by the applicant.
2. Accompanying the application shall be the following:
  - a. Transcript or transcripts of all courses completed from the last 3 years of high school(s) attended by the applicant and all courses completed from all colleges and/or universities attended by the applicant
  - b. A personal statement requesting such a scholarship including biographical information, background information, financial needs, participation in extracurricular activities, unusual hardships if any, future goals and any other pertinent information about the applicant relevant to the application that the applicant desires the selection committee to use in making its decision.
  - c. A statement by the parent(s) of any minor person making application that the selection committee may use any information provided by the applicant in making its decision, including financial information release and/or the obtaining of a credit report or credit information should the committee deem same necessary for its decision.
3. The completed application shall be forwarded in a timely manner according to the rules hereof to:

Scholarship Fund Administrator  
Arkansas Propane Gas Association, Inc.  
Post Office Box 10  
Lincoln, Arkansas  
72744

Tel: 479-824-4299  
Fax: 479-824-5251